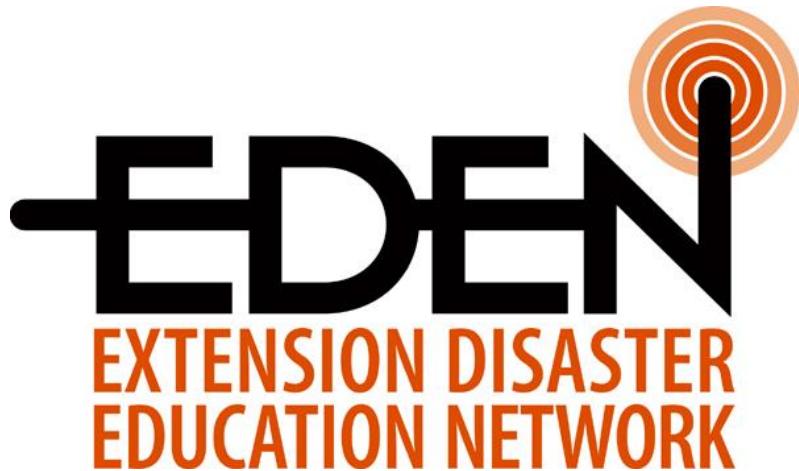# Epidemic Preparedness for Community Organizations

Instructor Guide Introduction

June 2018 – Updated May 2020

Goals and Target Audience

The goal of this educational program is to have community organizations develop epidemic preparedness plans to support their members and the public.

The program is for people who have a responsibility or interest to develop and carry out a plan for a community organization. The audience may include but is not limited to staff members and volunteers.

Contents

- Section 1: Reducing Illness and Death from an Epidemic
- Section 2: Building Hope: Understanding the Potential Impact of an Epidemic and Creating a Plan
- Section 3: Putting Your Community Back Together: The Role of Your Organization

Course Strategy

Epidemic Preparedness for Community Organizations includes individual and small-group activities that give participants the opportunity to apply the content in the context of their situations.

Materials and Equipment

Available at https://extensiondisaster.net/resource-dashboard/epidemic-preparedness-for-community-organizations/:

- Instructor Guide
- PowerPoint slides
- Handouts
- Templates
- Evaluation
- Promotional materials

Other materials needed:

- Computer with projector or monitor
- Name tags

Optional:

- Internet access
- With laptops or tablets, participants may develop and save their draft content as topics are discussed

Instructor Guide Layout

Slide – In the instructor guides, each PowerPoint slide is displayed to the left of the script and notes.
Script – Text that is not italicized in the right column may be used as a script by the instructor. The information is collected from several research-based resources. It is written in a conversational tone and should accommodate most presentation styles.
Instructor – Some slides have additional information to help the instructor. It is in italics and is designated as a "Note to Instructor."
Reference – If a slide has information from a professional source, the citation is listed.

Preparation

As an instructor, you should be prepared to lead discussions, answer questions and interact effectively with the class.

Preparation requires that you:

- Review materials thoroughly before the session. Be familiar with the contents and format.
- Practice saying the script out loud in your own words.
- Be prepared to answer questions. The additional resources provide background information that may be needed to answer questions.

Course Evaluation

Participants and instructors are asked to complete course evaluations.

Participants can either complete the evaluation online or instructors can ask participants to complete the evaluation on paper then they submit the data online.